



Meeting Type	C CLASSES LISTENING & SPEAKING MEETING	Date	September 23, 2024
Venue	SDU YDYO A 202	Time	11.00
Attendees	G.... G.... D.... C.... G.... D.... S..... R.... H....	Missing Attendees	None
Moderator	G.... G.... D....		
Agenda	<ul style="list-style-type: none"> • C level Listening & Speaking syllabus • Coursebook • Evaluation of the presentations 		
Decisions/ action steps	<p>The decisions made are as follows;</p> <ul style="list-style-type: none"> • The instructors were informed about the course book and the syllabus. • All the students will be informed about the syllabus. If it is needed, the syllabus will be revised. • There will be 4 presentations in total during the year (2 presentations in fall term, 2 presentations in spring term). The presentation assignments are specified in the syllabus in the 'explanations' part. The students will be graded as '+' and '-'. These evaluations will affect the total assignment grades of the students at the end of the term. • Supplementary educational materials for the instructors will be provided by G.... G....D.... in accordance with the syllabus. 		
Minute Taker	G.... G.... D....		