



Meeting Type: C Level Grammar Meeting	Date: December 09, 2024	Venue: A 202
Attendees: E.... B..... E... A.... K....	Missing Attendees: None	Moderator: E.... B.....
Agenda	<ul style="list-style-type: none">• Preparations for the second midterm exam	
Decisions/ action steps	Meeting was started with wishes and requests. The decisions made are as follows: <ul style="list-style-type: none">• E.... B..... is to prepare grammar questions for the 2nd midterm exam for C classes.• The grammar part of the exam will be composed of 25 questions (three modified cloze tests).• All questions must be multiple-choice.• Before being sent to the testing coordinator, the questions will be proofread by E... A.... K....• The Specifications Table will be prepared by E.... B..... and it will be shared with students.	
Minute Taker	E.... B.....	