



<b>Meeting Type</b>	<b>R&amp;W Course Group</b>	<b>Date</b>	<b>29.11.2024</b>
<b>Venue</b>	<b>A 201</b>	<b>Time</b>	<b>13:25</b>
<b>Attendees</b>	U.....A..... M.....K..... A.....N.....P..... B.....Ç.....	<b>Missing Attendees</b>	<b>None</b>
<b>Moderator</b>	U.....A.....	<b>Next Meeting</b>	
<b>Agenda</b>	<ul style="list-style-type: none"><li>• Determining the units to be included in the second reading midterm</li><li>• Deciding whether an additional reading assignment and word list will be given</li><li>• Determining the type of paragraph to be asked in the second writing midterm</li></ul>		
<b>Decisions/ action steps</b>	<ul style="list-style-type: none"><li>▪ For the second midterm (reading and writing) exams, questions will be prepared from units 4 to 7 and a total of 15 reading questions from 10 vocabulary questions and 3 paragraphs will be asked in the reading exam.</li><li>▪ Students will not be given an additional reading assignment and word list for the second reading midterm exam.</li><li>▪ It has been decided that the reading and writing exams to be prepared will be suitable for the levels of classes A and B.</li><li>▪ In the A writing exam, a contrast paragraph will be asked and in the B writing exam, an opinion paragraph will be asked.</li><li>▪ In the A classes, an extra material about compare &amp; contrast paragraph will be covered.</li><li>▪ It will be announced that the A classes will be asked a compare or contrast paragraph, and the B classes will be asked an opinion paragraph in the writing exam.</li></ul>		
<b>Minute Taker</b>	U.....A.....		