



Meeting Type	Main course	Date	03.10.2024
Venue	A 102	Time	13:45
Attendees	H.U. B.E. Ü.D. A.D. O.K.	Missing Attendees	A.E. Z.Y. D.A.
Moderator	H.U.	Next Meeting	
Agenda	<ul style="list-style-type: none">• Defining duties• Identifying syllabus• Preparing quiz and exam		
Decisions/ action steps	<p>In the meeting, the following decisions are made,</p> <ul style="list-style-type: none">- The heads of departments to submit the final version of the exam on the 1st of November the latest to the testing coordinator.-- The midterm questions to be prepared according to the specifications determined by the testing coordinator and the heads of the departments.		
Minute Taker	H.U.		