

<b>General Meeting (ENG101-ENG102)</b>		<b>Date</b>	28.09.2023	
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<b>Venue</b>	https://teams.microsoft.com/l/meetup-join/19%3ameeting_OTNIMWFI N2EtODFkNi00YWM3LTk3ZWQtMDhiY2ZkYmlyNTg5%40thread.v2/0?context=%7b%22Tid%22%3a%226f98ac26-c772-4eec-be4d-f7e34cbbcb0d%22%2c%22Oid%22%3a%2291dbd12f-0161-4355-86ae-6fcab8d2475a%22%7d	<b>Time</b>	11.00 a.m	
<b>Attendees</b>	Dr. A. N... Ö..... Dr. A..... S..... Dr. G..... P..... D.... A..... Z..... Y..... F..... C..... C..... Y..... N..... K..... K.... R.... K..... R... E... Ö..... A..... K..... S..... S..... S..... C..... H... H..... D... M..... A..... U... T..... O.... Ç.....	<b>Missing Attendees</b>	İ..... M..... (Submitted an excuse) Z.... D..... (Submitted an excuse)	
<b>Moderator</b>	Dr. A. N.... Ö..... Vice Director	<b>Next Meeting</b>	Will be announced later.	
<b>Agenda</b>	<ul style="list-style-type: none"> <li>• Coursebook and additional materials</li> <li>• Online homework assessment procedures</li> <li>• Any other business</li> </ul>			

<b>Decisions/ action steps</b>	<p>Meeting Minutes was held with wishes and requests. The decisions taken at the meeting are as follows:</p> <ol style="list-style-type: none"> <li>1. The instructors are informed about the digital platform WEXT to be covered in ENG101-ENG102 classes in 2023-2024 academic year. The first 6 units will be covered in the first semester. Until the midterm exam Units 1-2-3 are expected to be finished. Online assignments of the 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> units will be graded as 10 points total by the instructors and will be added as extra to the midterm grades of the students.</li> <li>2. The syllabus of the fall semester will also be shared by the students. Students can purchase the online material using the following link:  <a href="https://app.wext.com/attend?p=8&amp;o=SDU7452393">https://app.wext.com/attend?p=8&amp;o=SDU7452393</a> </li> </ol> <p>PS: Please find the attached files related to WEXT and OYS.</p>
<b>Questions</b>	
<b>AOB (Any other business)</b>	<p>The meeting ended with the best wishes of instructors for the next academic year.</p>
<b>Minute Taker</b>	<p>Vice Director Dr. A. N.... Ö.....</p>

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